## **Pedal Tour Checklist and To Do List**

- ✓ Print out waiver at home and bring with you for your group to sign as they arrive. Make sure they date it correctly
- ✓ Arrive early, we ask that everyone be ready to go 20 minutes before the start of your tour because the goal is that your start time is the latest, we leave so any extra time is bonus time.
- ✓ Forward the confirmation email to your group ahead of time so they know all the important information and cannot say you didn't tell me this or that
- ✓ Tell the people who are always late to arrive earlier, so they do not hold the group up
- ✓ Decorate for the occasion (see blog entry about decorating for ideas and rules)
- ✓ This is on the Don't Do This List which is to tailgate in the street before your tour

## Make Sure You

- Bring 1 cooler and ice, the bike only has room for one-32 can cooler
- Make sure everyone knows to bring CANS, remember 2-12oz cans per person
- Bring food and snacks. People tend to eat chips and dips and cookies/brownies/sweets
- Don't forget the water in the cooler (it doesn't count towards alcohol limit)
- Find out who has Pandora/Spotify Premium so you can avoid commercials and have them by the DJ from our Bluetooth speaker
- Dress for the weather, we have plenty of storage space for belongings and snacks
- Wear sneakers, exposed toes are dangerous and we want to keep you safe
- Tell them to bring cash. First off to pay you the organizer back but more importantly to avoid opening up tabs at the bars because you are only in long enough for 1 drink. Also to tip your driver. Organizers usually collect the tip pre tour when people pay them back and give it to the driver sometime before the end of the tour because it is chaos then
- We take all the group photos on the organizers phone so make sure you have plenty of battery and memory so we can snap away and capture the memories.
- Start thinking about what you want to do after your tour. Trying to get people after a few
  drinks to agree on anything is hard to figure out where you want to go after ahead of
  time. Dinosaur BBQ is right around the corner and it smells like amazing BBQ when you
  get off the bike. Make reservations ahead of time because they are always busy, and you
  have a large group
- Have a safe ride home. Uber and Lyft shuttle many of our patrons to and from the site of
   220 Herald Place . Remember NOT Harold like the name

